

Photograph Requirements for Admission.

1. **Please pay attention to submit/upload only a good quality photograph. The Degree Certificate will be printed with the photograph you submit.**
2. A passport size (3.5 cm Width × 4.5 cm Height) photograph of the face of the candidate is required for the Admission application form.
3. The photograph must be latest and in **COLOR**.
4. Request photo studio to provide the image of your photo in a JPEG format and also on a standard 3.5 cm × 4.5 cm (Width × Height) print.
5. **Maximum size of the JPEG image can be 480×640 in pixels (0.3 Mega pixel) (Request photo studio to reduce it to this size if it is larger).** The minimum pixel size of the JPEG image should be 240×320. The file size of the image should be in the range of 5KB to 200KB.
6. Background of the photograph must be **white** or a very light colour.
7. The face should occupy at least 80% of the area of the photograph with a full-face view looking into the camera directly.
8. The main features of the face must not be covered by hair of the head, any cloth or any shadow. Forehead, eyes, nose and chin should be clearly visible.
9. If you normally wear spectacles, a photograph with glare on glasses is not acceptable in your photo. While you may wear spectacles for the photo shoot, **if glare cannot be avoided**, then remove the spectacles.
10. **You must not wear spectacles with dark or tinted glasses, only clear glasses are permitted.**
11. Poor quality of the photograph submitted will lead to rejection of your application.

Some samples of acceptable good-quality photographs and unacceptable poor-quality photographs are shown below.

Sample Photographs - Accepted



Sample Photographs - Rejected



Not looking into camera



Improper Background



Wearing Colour glasses



Face not covering 80% area



Shadow on the face



Smaller in Size

(Standard size is 3.5 cm X 4.5 cm)



Cropped from other Photo



Face covered with cloth



Blurred Image



Glare on spectacles



Improper Background



Photos with Emoji